

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**May 7, 2020**

**MINUTES**

<b>I. OPENING BUSINESS</b>
----------------------------

**I.A. CALL TO ORDER – 5:30 P.M.**

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, May 7, 2020, at 5:30 p.m. with Cruz, Gagnier, Hernandez-Blair, Na, and Schaffer present via Zoom. Closed session was not recorded.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent (virtual)

Sandra H. Chen, Associate Superintendent, Business Services (virtual)

Grace Park, Ed.D., Associate Superintendent, CIIS (virtual)

Lea Fellows, Assistant Superintendent, CIIS (virtual)

Richard Rideout, Assistant Superintendent, Human Resources (virtual)

Gregory J. Stachura, Assistant Supt., Facilities, Planning, & Operations (virtual)

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Schaffer adjourned to closed session at 5:30 p.m. regarding conference with legal counsel anticipated litigation, and conference with labor negotiators A.C.T. and CSEA.

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

President Schaffer reconvened the regular meeting of the Board of Education via Zoom at 6:00 p.m. with Cruz, Gagnier, Hernandez-Blair, Na, and Schaffer present. The Board met in closed session from 5:30 p.m. to 5:47 p.m. regarding conference with legal counsel anticipated litigation, and conference with labor negotiators A.C.T. and CSEA. No action was taken that required public disclosure.

**2. Pledge of Allegiance**

Board Member Andrew Cruz led the Pledge of Allegiance.

**I.C. COMMENTS FROM STUDENT REPRESENTATIVE**

Absent due to the coronavirus social distancing protocol.

**I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Brenda Walker, A.C.T. President, addressed the Board regarding health and safety challenges facing staff; shared information about A.C.T. traditions including its awarding of scholarships to graduating seniors of A.C.T. members; thanked the Board for passing the resolution for Day of the Teacher; announced A.C.T. educators of the year including Annette Deming as secondary teacher of the year, and Jeannetta Altenburg as nurse of the year; thanked CSEA for all that it does; and acknowledged the work of the school Board and District staff.

**I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The Board of Education was provided with complete copies of all emails that were received during the specified window of time for submission. Mary Butscher, Kevin Butscher, Faye Zhou, Allan Advincula, Krista Nash, Erin Erb, Erica Austin, Jeff Gavin, Sarah Schweitzer, and Alice Pastrana addressed the Board via email in support of reinstating three Butterfield Ranch ES teachers; Michael Enciso, Anthony and Nanci Pasquarelli, Linda Trout, Eric Jones, Denise Hobbensiefken, Tami Bishop, Desiree Armenta, Lorena Hernandez, Raquel Lio, Cynthia Reynoso, Cami Howard, Claudia Gonzalez, Jennifer McCoy, Adriane Samano, Suparna Bonham, Nancy Taylor, Natasha Van Veldhuizen, David Matos, Lorena Vargas, Joe Luna, Randene Reyes, Monica Borges, Arlene Hernandez, Susan Derosier, Tammie Famble, Lesa Lasparro, Rafael and Rachel Ruiz, and Monica Vasquez, addressed the Board via email in support of alternative graduation ceremony options and asked the Board to consider them; and Becky Moon addressed the Board via email regarding safe pool reopening.

**I.F. CHANGES AND DELETIONS**

The following changes/deletions were read into the record: Item III.D.7., Bid 19-20-30F, Canyon Hills JHS and Townsend JHS—Interim Housing, struck Hamel Contracting Inc. and replaced with Bogh Engineering Inc. and struck the amount of \$300,008.00 and replaced with \$300,100.00.

**II. ACTION****II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****II.A.1. Proclamation for National School Nurse Day on May 6, 2020**

Moved (Gagnier) seconded (Na) carried unanimously (5-0) by roll call vote with Cruz, Gagnier, Hernandez, Na, and Schaffer voting yes to adopt the proclamation for National School Nurse Day on May 6, 2020.

**II.B. HUMAN RESOURCES****II.B.1. Resolution 2019/2020-47 Classified School Employee Week/Semana de Empleado Clasificado de Escuela**

Page 11

Moved (Na) seconded (Blair) carried unanimously (5-0) by roll call vote with Cruz, Gagnier, Hernandez, Na, and Schaffer voting yes to adopt Resolution 2019/2020-47 Classified School Employee Week/Semana de Empleado Clasificado de Escuela.

**II.B.2. Declaration of Need for Fully Qualified Educators for the 2020/2021 School Year**

Page 13

Moved (Na) seconded (Gagnier) carried unanimously (5-0) by roll call vote with Cruz, Gagnier, Hernandez, Na, and Schaffer voting yes to approve the Declaration of Need for Fully Qualified Educators for the 2020/2021 school year.

**III. CONSENT**

Christina Gagnier pulled for separate action Item III.D.7. Moved (Na) seconded (Gagnier) carried unanimously (5-0) by roll call vote with Cruz, Gagnier, Hernandez, Na, and Schaffer voting yes to approve the remainder of the consent items, as amended.

**III.A. ADMINISTRATION****III.A.1. Minutes of the April 16, 2020 Regular Meeting**

Approved the minutes of the April 16, 2020 regular meeting.

**III.B. BUSINESS SERVICES****III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. Donations**

Accepted the donations.

**III.B.3. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. New Course: Physics in the Universe**

Approved the new course Physics in the Universe.

**III.C.2. Revision of Integrated Mathematics 3 Honors Course**

Approved the revision of the Integrated Mathematics 3 Honors course.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**III.D.4. Resolution 2019/2020-48, Authorization to Utilize a Piggyback Contract**

Adopted Resolution 2019/2020-48, authorization to utilize a piggyback contract.

**III.D.5. Notice of Completion for CUPCCAA Projects**

Approved the Notice of Completion for CUPCCAA Projects.

**III.D.6. Notice of Completion for Bid 19-20-05F, District Wide Asphalt Repairs—Chino HS Feeder Group**

Approved the Notice of Completion for Bid 19-20-05F, District Wide Asphalt Repairs—Chino HS Feeder Group.

**III.D.7. Bid 19-20-30F, Canyon Hills JHS and Townsend JHS—Interim Housing**

Moved (Na) seconded (Blair) motion carried (4-0, Gagnier recused herself) by a roll call vote with Cruz, Blair, Na, and Schaffer voting yes to award Bid 19-20-30F, Canyon Hills JHS and Townsend JHS—Interim Housing to Bogh Construction; FEC Electric, Inc.; and Hamel Contracting, Inc. Bogh Engineering Inc, as amended.

- III.D.8. Bid 19-20-34F, Cattle ES, Magnolia JHS, and Ramona JHS Concrete Alterations**  
Awarded Bid 19-20-34F, Cattle ES, Magnolia JHS, and Ramona JHS Concrete Alterations to Oak Hills Concrete.
- III.D.9. Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels**  
Awarded Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels to Hamel Contracting, Inc.
- III.D.10. CUPCCAA Bid 19-20-33I, Chino Valley Adult School Public Address System Renovation**  
Approved CUPCCAA Bid 19-20-33I, Chino Valley Adult School Public Address System Renovation to Time & Alarm Systems.
- III.D.11. CUPCCAA Bid 19-20-45I, Cal Aero K-8 Flooring Renovation**  
Awarded CUPCCAA Bid 19-20-45I, Cal Aero K-8 Flooring Renovation to New Image Commercial Flooring.
- III.D.12. Change Order for Bid 18-19-08F, Ayala HS New Science Lab Building (BP#18)**  
Approved the Change Order for Bid 18-19-08F, Ayala HS New Science Lab Building (BP#18).
- III.D.13. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01)**  
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 03-01).
- III.D.14. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02)**  
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 06-02).
- III.D.15. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-05)**  
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 09-05).
- III.D.16. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 10-01)**  
Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 10-01).

**III.D.17. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01)**

Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 23-01).

**III.D.18. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01)**

Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project (BP 32-01).

**III.D.19. Change Order and Notice of Completion for Bid 19-20-16F, Cal Aero K-8 Additional Portables and Shade Shelter**

Approved the Change Order and Notice of Completion for Bid 19-20-16F, Cal Aero K-8 Additional Portables and Shade Shelter.

**III.D.20. Change Order and Notice of Completion for CUPCCAA Bid 19-20-27I, Chino Hills HS Auditorium Sound Booth Equipment Digital Conversion**

Approved the Change Order and Notice of Completion for CUPCCAA Bid 19-20-27I, Chino Hills HS Auditorium Sound Booth Equipment Digital Conversion.

**III.D.21. New Board Policy 3471 Business and Noninstructional Operations—Parcel Taxes**

Approved the new Board Policy 3471 Business and Noninstructional Operations—Parcel Taxes

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

**III.E.2. Rejection of Claims**

Rejected the claims and referred them to the District's insurance adjuster.

<b>IV. INFORMATION</b>
------------------------

**IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**IV.A.1. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2019/2020**

Received for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2019/2020.

**V. COMMUNICATIONS****BOARD MEMBERS AND SUPERINTENDENT**

James Na spoke about the current pandemic situation and how it affects students, parents, staff, and families; spoke about a teacher he spoke with who is dealing with health issues; and thanked Butterfield Ranch ES students and parents for supporting their teachers.

Andrew Cruz said that he supports swimming activities being reopened; and encouraged everyone to do things in love and without fear.

Irene Hernandez-Blair spoke about resolutions that acknowledge staff for supporting students; sent a virtual hug to classified school employees for stepping up and doing what is necessary for student health and safety; and discussed graduation ceremony options in light of the pandemic.

Christina Gagnier spoke about managing the school District in the midst of COVID-19; spoke about making decisions that keep everyone safe; spoke about the Chino Valley Chamber of Commerce *Pitch* competition; acknowledged the business community for supporting students and dedicating resources; and thanked teachers for their time and attention in support of student education.

Superintendent Enfield acknowledged Day of the Teacher and National Nurses Day.

President Schaffer acknowledged Teacher Appreciation Week; acknowledged the upcoming Classified Employee Week; congratulated students who received A.C.T. scholarships; acknowledged the A.C.T. Teacher of the Year and Nurse of the Year; and acknowledged emails regarding alternative graduation options.

**VI. ADJOURNMENT**

President Schaffer adjourned the regular meeting of the Board of Education at 6:41 p.m.

  
\_\_\_\_\_  
Joe Schaffer, President

  
\_\_\_\_\_  
Irene Hernandez-Blair, Clerk